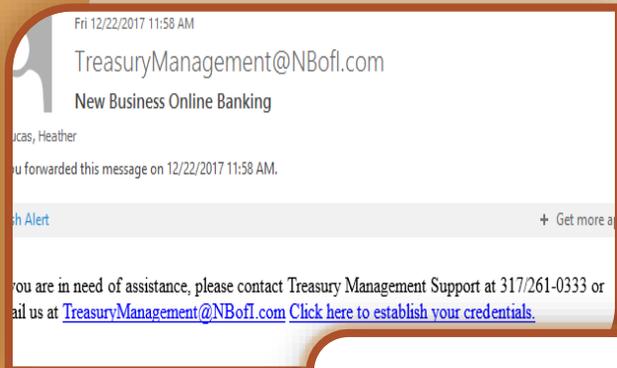


BUSINESS ONLINE BANKING USER GUIDE

First-time Login

Step 1: Login Credentials Email

As a business online banking user you will receive an email containing a secure link to establish your login credentials.

A form with two input fields: "Online Banking ID:" and "Online Banking Password:". A "Submit" button is located below the password field.

Step 2: Create Online Banking ID and Password

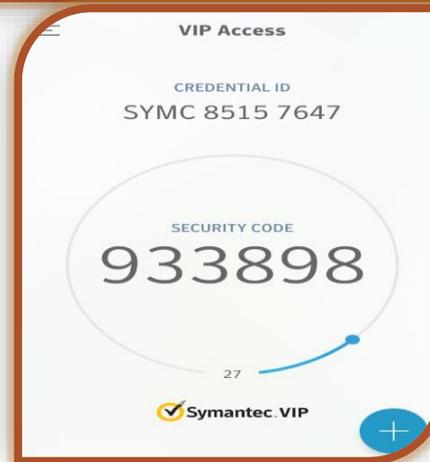
Enter your desired ID and password. Follow the requirements as you complete each field.

Step 3: Register Secure Token, if needed

Token Devices - Enter the token serial number (Credential ID). The serial number for the Token Device is found on the back of the device.

Mobile Token - Download VIP Access from your App/Play Store. Enter the token serial number (Credential ID) using no spaces. 

The Secure Token, 6 digit code must be used at each login after your username and password are entered. A different code will appear each time the app is opened, and changes every 30 seconds.

A registration form with two input fields: "Device Serial Number (back)" with the value "avt80082" and "Key Fob Token Code (front):" with the value "173970". There are "Submit" and "Cancel" buttons below the fields.

BUSINESS ONLINE BANKING USER GUIDE

First-time Login...continued

Step 4: Personal Image and Security Questions

Choose a personal image from the list provided and “Submit.” Your personal image is displayed on each page of your online banking account, providing assurance that you are secure.

Click on each dropdown to choose a question and type in your answer below.

NOTE: It is important to answer your security questions truthfully. The bank cannot access your answers if you forget what you entered.

Login Authorization Information

Personal Image (required)

Select an image to act as a confirmation that you are at our site. This image will appear when you enter your personal ID prior to entering your password.

Current Image



Click to Select or Change your Image



<<< Prev

Next >>>

Cancel

Submit

Challenge Questions (required):

Question One: Select Question. . .

Answer:

Question Two: Select Question. . .

Answer:

Question Three: Select Question. . .

Answer:

- Select Question. . .
- What was your major during college?
- What is the street name where you lived when you were 10 years old?
- What was the family name of your nearest neighbor in 2000?
- What is the first name of your spouse's youngest sibling?
- What is your grandfather's middle name (your father's father)?
- Which high school did you attend?
- What is the name of the college you went to?
- How old was your father when you were born?
- What is the first name of your youngest child?
- What is the first name of your spouse's father?

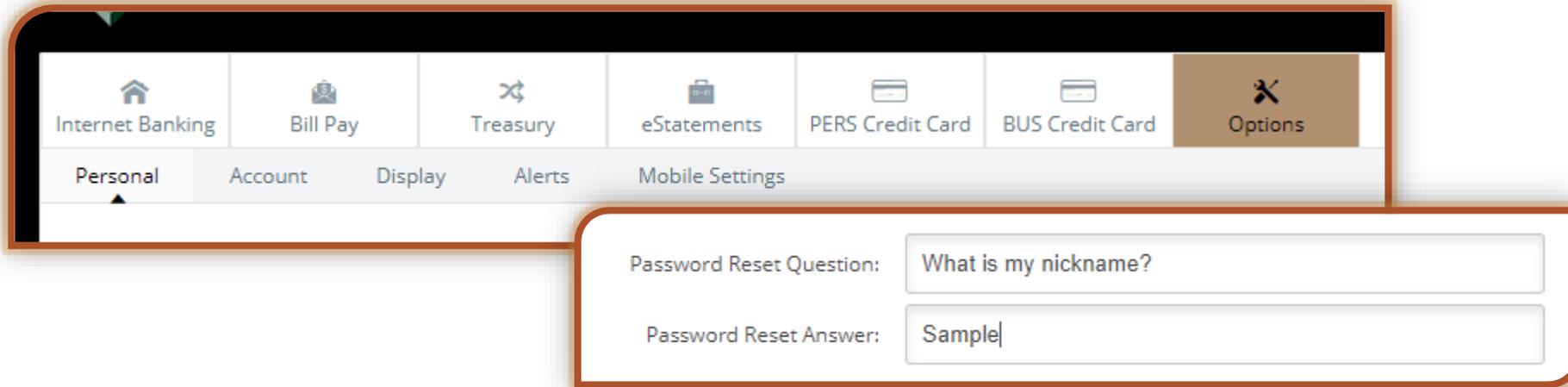
BUSINESS ONLINE BANKING USER GUIDE

First-time Login...continued

Step 5: Enable Password Reset

Click on the Options Tab. Scroll down to “Password Reset Question” and input a question and answer the question in the field for “Password Reset Answer.” Scroll to the bottom of the screen and click “Submit.” The answer is space and case sensitive.

NOTE: If this field is not completed you will not be able to reset your own password by clicking on the “Reset Password” hyperlink.



The screenshot displays the Business Online Banking navigation menu with the 'Options' tab selected. Below the menu, the 'Password Reset Question' field contains the text 'What is my nickname?' and the 'Password Reset Answer' field contains the text 'Sample|'. A red arrow points from the 'Options' tab to the form fields.

Welcome to The National Bank of Indianapolis Business Online Banking!

Questions? Please contact our Treasury Management Support Team at 317-261-0333 or treasurymanagement@nbofi.com.